BACK

LEFT

TOP

RIGHT

THOMAS PRINTWORKS

**WE PREFER PRINT-READY PDFS.**
**PLEASE DOUBLE-CHECK THE FOLLOWING:**

- All fonts should be embedded or outlined
- All images should be at least 150 ppi
- All colors should be CMYK, not RGB
- Only use PMS colors if printing with spot inks
- Black areas should use 40/30/30/100 build
- Small black type should be 0/0/0/100

**INSTRUCTIONS**

This template and final document size must not be manipulated or altered in any way. Additional charges will be added if your final file doesn't line up correctly to this template, or if you forget to delete this layer.

All artwork should extend to the green bleed line, which extends 1" beyond the trim line. The blue lines represent the "safe area", keeping any important text visible. Visual representation of all lines are shown in the guide below.

Safe Area for Text

Bleed Line – Extent of Artwork

Fold Line

Trim Line

FRONT